Customer Meeting Notes

Transfer a travel form from physical document to web application.

Has a login page.

Professors can fill it out, some parts will be filled out based on login credentials.

Option to save it as a pdf.

Professor submits it and information is stored in a SQL database.

An email is sent to that professor’s department chair saying that they have a new travel request.

Department chair can view it and sign off on it, saving it back to the SQL database.

Department chair’s also have the option to save as a pdf.

Once the department chair has signed off on it and it is saved to the SQL database, an email is sent to the dean saying that a new signed-off travel request is available.